



BCISD Elementary Parent Requests for 2019-2020

For the purpose of balancing classes within the Bay City ISD elementary schools, multiple factors are considered when building homeroom rosters. In an effort to allow parents to provide additional input into their students' education, we will be considering Teacher Requests for the 2019-2020 academic year beginning at 8:00 a.m. on Monday, June 10, 2019. All requests are due by 4:00 p.m. on Thursday, June 13, 2019, and must be made in writing by emailing your campus principal.

| Campus | Grades | Principal | Email Address |
|----------------|--------|-------------------|--|
| John H. Cherry | PK-KG | Merideth Dodd | mdodd@baycityisd.org |
| Linnie Roberts | 1-2 | Dr. Evelyn Castro | ecastro@baycityisd.org |
| Tenie Holmes | 3-5 | Kimberly Hickl | khickl@baycityisd.org |

Please include the following information in your email when making the request.

- Student Name
- Grade Level for 2019-2020
- Teacher Requested
- Parent Name
- Parent Phone Number

A maximum of five parent requests will be allowed per teacher, and will be accepted on a first-come, first-served basis. Requests will only be accepted during the window of time listed above. Please note that there are multiple factors considered when building the campus schedule and homeroom rosters, and occasionally, there may be extenuating circumstances which do not allow a parent request to be fulfilled.

We greatly appreciate your understanding and support regarding this district procedure.

Respectfully,

Bay City Independent School District Elementary Principals