

“We inspire all students to pursue their own goals through the power of education.”

## PLC Team Meeting October Week 1/2

**Objective:** We will work collaboratively with instructional team members to develop effective lesson plans using the 5E lesson plan template.

**EQ:** What is planning's visible result?

**Agenda:**

1. Bell Work: Try It Tuesday - By the “T” on the board, write one teaching strategy you have never tried but would like to & View the Lesson Plan Samples & Feedback Posted in the Gallery Walk
2. Good Things
3. Lesson Plan Review and Discussion:
  - What did you notice about the lesson plans reviewed in the galley walk?
  - What do you see as strengths and weaknesses in your own lesson plans?
  - What questions do you have about effective planning?
  - Campus Expectations
    - 5E Template
    - Submitted in Google Classroom by 7:00AM first day of every week
    - Include Full Lesson Cycle
    - Explain “how” students are learning and “how” you are teaching
    - 2nd Six Weeks Calendar Submitted by 7:00AM October 7th
4. Campus Information
  - Goal Setting with students to be periodically scheduled through spring semester by adjusting bell schedule to add time to 2nd period. Purpose is to “inspire all students to pursue their own goals through the power of education.”
  - What ideas or suggestions do you have for us to consider for this?
5. Instructional Walk Scavenger Hunt for Next Week - Visible evidence of planning
6. Monday - CKH Reboot
7. Completion of ESL Accommodation Form ASAP
8. Closure: What are you willing to try when developing lesson plans?

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## **Bell Work and Closure Suggestions for October Week 1/2**

| <b><i>Bell Work-Write a response in the designated board space.</i></b>                     | <b><i>Matching Closure-Write on a notecard and share with whole group.</i></b> |
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| <i>What Matters Most Monday-Tell us what matters most to you.</i>                           | <i>What matters most when writing effective lesson plans?</i>                  |
| <i>Try it Tuesday--What is something that you have never tried but want to?</i>             | <i>What will you try when developing lesson plans?</i>                         |
| <i>Well Done Wednesday--What is the one thing that you are most proud of accomplishing?</i> | <i>What will be your evidence of a lesson well done?</i>                       |
| <i>Three Things Thursday--If could only have 3 possessions, what would they be?</i>         | <i>Write 3 words to describe how you will work to effectively plan.</i>        |
| <i>Fresh Air Friday--What your favorite outdoor activity?</i>                               | <i>What will you do to freshen up your lesson plans?</i>                       |

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## PLC Meeting Agenda November 2019

### Agenda:

#### 1. Good Things

|                                                                                                                    |
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| <b>Objective:</b> We will work collaboratively to design and implement strategies that support the campus mission. |
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|------------------------------------------------------------------------------------------|
| <b>EQ:</b> How can we effectively implement goal setting and feedback with all students? |
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- Review Campus and Department Goals

We will increase Biology scores at all performance levels for the “all student” category by 3%.

- Review Goal Setting Proposal for Spring 2020

#### 2. Reminders/Expectations

- Sub Binder

- Campus Workday

- 7:00AM-7:30AM PLC Time (all staff to be here and working by 7AM)
- 7:30AM-3:00PM 1st-8th periods, including 45 planning/conference period, and 30-minute lunch
- 3:00PM-3:30PM PLC Time (staff not to leave before 3:30PM unless pre-approved by admin for appointment, extracurricular, etc.)
- Duty 7:15AM-7:30AM or 3:00PM-3:15PM once per week
- What is PLC (Professional Learning Community) Time?

1. Scheduled time to meet with team members (bi-weekly, but only once in Nov and once in Dec)
2. Time to collaborate with team members on instructional strategies, lesson planning, reviewing resources, etc.
3. Time to collaborate with other instructional teams, instructional leaders, administrative staff, and others
4. Time to conduct tutorials (at least twice weekly)

- Lesson Plans due weekly at 7AM first day of the week
- Grades to be updated on Tuesday and Thursday weekly
- Others? FAC concerns?

#### 3. Closure: What can you do to teach students to take ownership for their actions?

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## Team PLC Meeting Agenda January 2020

### Agenda:

1. Good Things

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| <b>Objective:</b> We will work collaboratively to design and implement strategies that support the campus mission. |
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| <b>EQ:</b> How can we effectively implement goal setting and feedback with all students? |
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2. Journal: In what ways are you consistently meeting campus expectations?

3. Compliance Reminders

- Work day is 7AM to 3:30PM
- Lesson plans at 7AM on first day of week
- Tutorials offered twice weekly
- Advance approval for absences
- Grades every Tuesday and Thursday

4. Data Review and Reflection on Goals-How did we do? What are we doing to ensure that we increase student success and reach our campus and department goals?

5. Implementing Collaboration Strategies

- What student collaboration strategies do you use?
- How often do you incorporate student collaboration in your lessons?

6. Other Topics

- Feedback for Goal Day
- 5th SW Testing Options

7. Closure: